

# Maryland Statewide Interoperability Radio Control Board

## Quarterly Public Meeting

December 14, 2016

1:00 pm – 3:00 pm

100 Community Place

First Floor Conference Room

Crownsville, MD 21032

### Minutes

**Present:** Bud Frank, Clay Stamp, Ken Hasenei, Charlie Summers, David Balthis, William Pallozzi, Pete Landon, David Garcia, Greg Urban, Brandon Renehan, Norman Farley, Christina Lessels, Justin Ellingwood, Rich Berg, Gary Davis, Karen Skogsberg, Patrick Frank, Charlie Byson, Dave Christner, Betsy Jackson

**A. Call to Order and Introductions** – Norm Farley

1. Norm welcomed the group and introductions were made.

**B. Review of Minutes from September 28, 2016 Meeting** – Norm

1. Motion was made by Ken Hasenei to approve the minutes from September 28, 2016, without further review, and seconded by Charlie Summers. The minutes were approved by unanimous vote.

**C. Closed Session -**

**In accordance with State Government Article, §10-508(a), meeting was temporarily closed so that frank discussion of sensitive topics could occur.** Meeting was closed for 15 minutes, then reopened.

**D. System Performance Report** – Brandon Renehan

1. Maintenance Case Overview Numbers
  - Shows Motorola's responses to different kinds of maintenance calls and requests.
  - Q: Are you seeing any trending or concerns from these numbers?  
A: Not really. A lot of the numbers have to do with turning on a new site and then making adjustments. Have been having quite a few NICE issues lately. Working on getting better updates.
  - For the most part, this quarter's numbers are pretty par for the course. Next quarter, the numbers will reflect new sites that will have been added.
2. System Call Volume
  - Call volume continues to increase. We had the additions of Caroline and Queen Anne's Counties.
  - There were 8 busies last month, five of which were attributed to the Bay Bridge Run.
  - With Talbot County coming on, will keep an eye on the number of busies.
  - May have to increase capacity for some cells.

## **E. Project Status Update – Ken Hasenei**

1. Phase 4 (Western Maryland)
  - Probably will finish Garrett and Alleghany first.
  - Expecting to be operational at the end of 2017.
2. Phase 5 (Southern Maryland)
  - Still designing.
  - Calvert County has a new system going into place, so does Wicomico.
3. Air to Ground – working with aviation right now, and fire stations.
4. Wind Farms – there are significant problems out in Western Maryland.

Q: Are wind farms being looked at county by county?

A: Would be better to have State legislation. Maybe next session.

Q: Would it be appropriate for us (the Board) to reach out to PSC about our stance on wind farms?

A: I think PSC knows our stance, but we could do that again.

Q: Or get PSC to always contact public safety groups first if buildings/wind farms interfere.
5. Ken made a motion for the Board to send a letter to PSC and ask them to consider our issues when they review applications. Ken will draft the letter for the Board's review and the Chairman's signature. Charlie seconded the motion. Unanimously approved.

## **F. Ops Status Update**

1. Migration of UMDES counties
  - Queen Anne's County is complete. Fully cut over to MD FiRST on 10/18/16
  - Caroline County is complete for consoles/voice traffic. Cut over to MD FiRST on 11/15/16. Paging system will be cut over in the Spring.
  - Talbot County is pending. Cut over planned for Jan 2017. Bozman ASR also planned to go live in January pending backhaul.
2. Combiner Replacement Status
  - Motorola is replacing all Bird (TX/RX) Combiners with Filtronic's product.
  - Howard, Anne Arundel, and Harford County cells already complete
  - Kent County and Somerset/Worcester cells underway
  - Remaining sites scheduled to be completed by early January
3. Assateague Island RF Site
  - The racks have been cabled
  - Microwave radios are not installed
  - Motorola is reviewing the line sweep reports
  - Motorola to complete the optimization of the site
  - Full site acceptance anticipated by end of December

## **G. New Business**

1. Interop Comms MOU Template – Board approved the template unanimously
  - Slimmed down version of current MOU

- Removed 3 pages of boilerplate provisions that are not germane to Interop Comms Users
2. Proposed New Interop Comms Users:
- U.S. Park Police Aviation – Approved
    - 2 aircraft
    - About 105 missions/420 calls per year
  - U.S. Coast Guard (Nat'l Capital region, – Approved
    - About 30 portable radios
    - 6 base stations
  - Maryland Search and Rescue - Tabled
    - Volunteer organization. Deployed by MEMA. Great group doing good work.
    - Questions/Concerns: Are they sponsored by an agency (MEMA)? Would they have radios 24/7?
    - This would set a precedence, so should do some more research. Ken will contact them and get more information.
3. Formalization of Policies and Standard Operating Procedures (SOPs)
- Norm and his staff are creating a formal/standard template and numbering system for policies and SOPs.
  - A SOP for MD FiRST lost or compromised radios is under review by the Ops Group. They will send out a draft for review before the next meeting.

#### **H. First Net Update**

- Norm presented.
- National award – AT&T is a bidder in the “competitive range”. Rivada Mercury has been excluded.
- Probable timeline: Award in March 2017; state plans delivered Sept. 2017; Governor’s decision due Dec 2017.

#### **I. Meeting Adjourned**

**Next Meeting is March 22, 2017 1:00 pm – 3:00 pm  
100 Community Place, Crownsville, 1<sup>st</sup> floor conference room**